

CHANCELLOR'S STUDENT SERVICE FEE ADVISORY COMMITTEE
University of California San Francisco

April 5, 2024

DocuSigned by:

Erin S. Gore

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I concur.

Senior Vice Chancellor Erin S. Gore

4/10/2024

Date

CHANCELLOR HAWGOOD

RE: Recommended 2024-25 Student Services Fee Allocations

We are writing to inform you that the Chancellor's Student Services Fee Advisory Committee (SSFAC) performed its annual review of the programs and activities funded from Student Services Fee (SSF) revenue. We ask for your approval of the following budget adjustment recommendations:

1. Provide a recurring increase of \$86 to Family Services to cover an increase in cost for the Childcare Referral Service.
2. Provide a temporary allocation of \$26,336 (which includes a 5% increase) to Family Services for the Bright Horizons contract to provide Backup Childcare for students with dependents.
3. Provisionally provide a recurring increase of \$65,858 (3%) to Student Health and Counseling Services, subject to adjustment with the impending movement of primary care services to UCSF Health. Further, the committee will request that Student Health and Counseling Services (SHCS) provide quarterly updates to the Student Services Fee Advisory Committee (SSFAC) via email as well as the Student Health Advisory Committee (SHAC).

The total expense budget of \$4.0 million would be funded from the SSF projected revenue of \$3.3 million, the projected Chancellor's subsidy of \$716,000, and SSF fund reserves, if needed.

The committee was made aware that the SSF increase of \$48 (approximately 4%) for 2024-25 will not result in a significant increase to budgetary capacity after mandatory increases to allocations for financial aid and student mental health (of approximately \$33,321). The table below summarizes the committee's funding recommendations for 2024-25.

Program Title	2023-24 Base	Adjustments to Base	Temporary Allocations	Recommended 2024-25 Budget
Wellness & Community (Arts & Events)	\$70,188	-	-	\$70,188
Fitness & Recreation	228,997	-	-	228,997
Family Services	1,718	86	26,336	28,140
Graduate & Professional Student Assoc	20,247	-	-	20,247
Student Health & Counseling Services	1,903,556	32,537	-	1,936,093
SHCS Mental Health Services (estimated)	185,744	33,321	-	219,065
Student Life	616,477	-	-	616,477
Career & Professional Development	514,105	-	-	514,105
Council on Student Fees Travel Costs	2,000	-	-	2,000
SSFAC Expenses	3,500	-	-	3,500
Return-to-Aid (Estimated)	329,720	61,552	-	391,272
Total	\$3,876,252	\$127,496	\$26,336	\$4,030,084

Background

During the planning process, the SSFAC asked programs and activities funded by and/or requesting Student Services Fee funds to:

1. Assess and report on student access to and utilization of services with the data segmented by campus location(s)

CHANCELLOR'S STUDENT SERVICE FEE ADVISORY COMMITTEE
University of California San Francisco

2. Describe efforts to assess the current needs of students, consider essential unmet needs, and disclose underutilized services from which funding may be reduced and potentially diverted to different programs and services that can better serve the current needs of students; and
3. Present ideas about better collaboration between units to achieve operational efficiencies while still offering the same level or better service to students.

Responding units completed a proposal template with the following information:

- Description of department's mission and goals
- Organizational chart
- Summary of the budget requested, with explanations for any difference in amount from prior year, with conditions for temporary requests explained.
- Description and illustration charts summarizing both prior year and next year's fund sources and expenses, by type, including highlights of any changes to unit's programs and services as compared to previous years.
- Description of hybrid services and its assessment and evaluations of operations and services
- Resource inquiry
- Description of the department's outreach efforts informing students of its services
- Student feedback, e.g., program evaluation results, survey results, testimonials

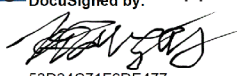
Additional Recommendations

The committee also made the following recommendations:

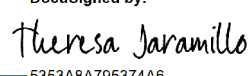
- Student Life: increase outreach regarding available services, such as tabling at food market or resource fairs.
- SHCS Mental Health Services: provide information to students regarding dedicated mental health liaisons in each school.
- Family Services: publish an educational guide regarding safety in using dependent care providers through the Sitter City agency.
- Student Life: consider how to support students on externships, such as with food security in remote areas.

Please contact us if you would like any additional information regarding these recommendations or the Committee's work. The names of the committee members and staff contributing to this effort are attached.

Finally, the Chancellor's Student Services Fee Advisory Committee appreciates the continuing support of UCSF leadership necessary for sustaining and enhancing the quality of student life at UCSF. Thank you again for your support.

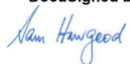
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Woodger Faugas
School of Medicine
Student Co-Chair

DocuSigned by:

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Theresa Jaramillo, PT, DPT, MS
Department of Physical Therapy
Faculty Co-Chair

I approve the Committee's funding recommendations for 2024-25.

DocuSigned by:

89441AD54AA946D...

4/15/2024

Sam Hawgood, MBBS
Chancellor
Arthur and Toni Rembe Rock Distinguished Professor

CHANCELLOR'S STUDENT SERVICE FEE ADVISORY COMMITTEE
University of California San Francisco

Student Services Fee Advisory Committee Roster
2024-25 Cycle

Student Members

Woodger Faugas	Medicine
Richard Ngo	Medicine
Tram Pham	Physical Therapy
Abha Patkar	Dentistry
Olivia Shearin	Dentistry
Veronica Bundang	Pharmacy
Catherine Gonzales	Pharmacy
Mags Hines	Nursing

Staff Support Members

Theresa Jaramillo, PT, DPT, MS	Department of Physical Therapy
Alece Alderson	Student Academic Affairs
Jennifer Rosko	Student Academic Affairs
Matthew Tout	Student Academic Affairs
Kathy Bates-Woodward	Budget & Resource Management
Emina Seremet	Campus Life Services

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Kathleen Bates-Woodward

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1855 Folsom St

Envelope Stamping: Disabled

Suite 601

San Francisco, CA 94103

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

kathleen.bates@ucsf.edu

IP Address: 128.218.42.143

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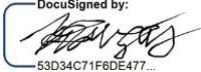
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kathleen.bates@ucsf.edu

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theresa.jaramillo@ucsf.edu		Resent: 4/10/2024 9:07:05 AM
Associate Program Director		Viewed: 4/10/2024 9:09:04 AM
University of California, San Francisco		Signed: 4/10/2024 9:09:19 AM
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Notary Events	Signature	Timestamp
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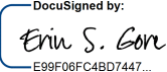
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Envelopeld Stamping: Disabled		Suite 601
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		brenda.gee@ucsf.edu
		IP Address: 128.218.42.252

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Erin.S.Gore@ucsf.edu		Viewed: 4/10/2024 8:10:34 PM
Senior Vice Chancellor		Signed: 4/10/2024 8:10:52 PM
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Leslie.Kleinberg@ucsf.edu		
Communications Specialist		
University of California, San Francisco		
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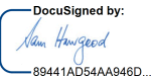
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Leslie Kleinberg	COPIED	Sent: 4/15/2024 10:47:27 AM
Leslie.Kleinberg@ucsf.edu		
Communications Specialist		
University of California, San Francisco		
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